

भारतीय विमानपत्तन प्राधिकरण

[मिनी रत्न - श्रेणी 1 - सार्वजनिक क्षेत्र का उपक्रम]

राजीव गांधी भवन, सफदरजंग हवाई अड्डा, नई दिल्ली-110003

AIRPORTS AUTHORITY OF INDIA

[SCHEDULE-'A' MINI RATNA CATEGORY-1 PUBLIC SECTOR ENTERPRISES]

RAJIV GANDHI BHAWAN, SAFDARJUNG AIRPORT, NEW DELHI- 110 003.

ENGAGEMENT OF CONSULTANT IN AIRPORTS AUTHORITY OF INDIA IN SURVEY & CARTO SECTION, ATFM DIRECTORATE AT CHQ FOR A PERIOD OF ONE YEAR ON CONTRACT BASIS.

ADVERTISEMENT NO. 01/2022.

COMPANY PROFILE:

Airports Authority of India was formed on 1st April, 1995 by an Act of Parliament on merger of International Airports Authority of India and National Airports Authority with the objective to have an integrated development, expansion and modernization of 130 airports in India of international standards. The main function of AAI includes construction, modification and management of passenger terminals, development and management of Cargo terminals, maintenance of Apron infrastructure including runways, taxiways and air navigational services including Air Traffic Management and Communication, Navigational & Surveillance.

The following no. of Consultant to be engaged in Airports Authority of India, Survey & Carto Section in Directorate of ATFM at Corporate Headquarter, Rajiv Gandhi Bhavan, Safdarjung Airport, New Delhi on contract basis for a period of one year: -

| Sl. No. | Station | Level of consultant | No. of Consultant | Department |
|---------|----------|----------------------|-------------------|---|
| 1. | CHQ, AAI | Junior Consultant | 02 | Survey & Carto Section in Dte. of ATFM, AAI |
| 2. | CHQ, AAI | Associate Consultant | 03 | Survey & Carto Section in Dte. of ATFM, AAI |

IMPORTANT DATES:

| EVENT | DATE |
|---|------------------------|
| Opening date for submission of Applications through e-mail (chqrectt@aai.aero) | 12.01.2022 |
| Last date for submission of Application | 31.01.2022 |
| Age as on 31.01.2022 | Not more than 65 years |

ELIGIBILITY CRITERIA:

- i) Retired PSU employee from E-5/E-4/E-3/E-2 level and equivalent from Central Govt./State Govt./Defence/Paramilitary Forces/Reputed Organizations having minimum 25 years of experience in aeronautical survey & charting work of Airports. The retired employees from E-5/E-4/E-3 & E-2 level will be considered for Jr. Consultant & Associate Consultant respectively.
- ii) Before engaging as consultant, one-month cooling period is required after superannuation.
- iii) The eligible candidate should be clear from Vigilance/Disciplinary angle at the time of retirement.
- iv) There should be no criminal case pending against the eligible candidate and this will be self-certified by the respective candidate.

EDUCATIONAL QUALIFICATION:

Diploma in Survey from ITI or any other recognized Institution/University.

JOB PROFILE:

The Consultants to be engaged in Survey & Carto Section, Dte. of ATFM in AAI shall be responsible for the following tasks/jobs: -

Assist in verification & validation of survey data & charts of Airports/heliports, RCS Airports and Water Aerodromes located in India. This shall include scrutiny of all Aerodromes survey data & charts as per ICAO standards & DGCA CAR. The consultant should have thorough knowledge of ICAO Annex-14, Annex-4, Aeronautical Survey Manual, Aeronautical OLS Survey & Charts preparation job.

MONTHLY HONORARIUM:

The consolidated fixed monthly honorarium of Rs.50,000/- (Rupees fifty thousand only) and Rs.40,000/- (Rupees forty thousand only) all-inclusive shall be paid to Jr. Consultants and Associate Consultants respectively.

PERIOD OF ENGAGEMENT:

- i) The engagement of consultants will be for a period of one (01) year.
- ii) Both AAI and the consultant can resign/terminate the services during the period of engagement by giving one month notice period or one-month remuneration in lieu of notice period.

METHODS OF RECRUITMENT:

The application for engagement of consultant in AAI on contract basis may be forwarded through e-mail at e-mail ID: **chqrectt@aai.aero** and the same will be scrutinized by HR Dte. and the shortlisted candidates will be called for Interview.

TAX DEDUCTION AT SOURCE (TDS):

The income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the department will issue TDS Certificate. Service TAX/GST as applicable shall be payable extra at the prevalent rates.

ALLOWANCES:

Consultants shall not be entitled for any allowance such as Dearness Allowance (DA), Residential Telephone, Transport Facility, Personal Staff, Residential Accommodation, Medical Reimbursement etc.

TA/DA:

- i) No TA/DA shall be admissible for joining the assignment or on its completion or during the period of engagement process like at the time of interview.
- ii) However, consultant will be allowed TA/DA for their travel inside the country in connection with the official work after approval of Competent Authority.
- iii) Retired Government Servants and Retired officials from PSUs appointed as consultant would be entitled as per his/her last entitlement drawn at the time of retirement.

LEAVE:

- i) Consultants shall be eligible for 15 days leave in a calendar year on pro-rata basis.
- ii) Therefore, a consultant shall not draw any remuneration in case of his/her absence beyond 12 days in a year (calculated on pro-rata basis).

TERMINATION OF AGREEMENT:

The services of the consultant are liable to be terminated at any time by giving one-month notice or remuneration/fees in lieu of notice period and the decision of AAI Management will be final in this regard.

AAI reserves the right to shortlist / reject candidature without assigning any reason.

Applications are to be addressed to ED (HR), Recruitment Cell, Airports Authority of India, Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi – 110 003 and e-mailed to **chqrectt@aai.aero**

APPLICATION FOR ENGAGEMENT OF CONSULTANT IN SURVEY & CARTO SECTION, DTE. OF ATFM IN AIRPORTS AUTHORITY OF INDIA ON CONTRACT BASIS FOR A PERIOD OF ONE YEAR.

| Name of Candidate | | | | | |
|---|-------------|--------|----|------------------|----------------|
| Date of Birth | | | | | |
| Age as on 31.01.2022 | | | | | |
| Father's Name | | | | | |
| Nationality | | | | | |
| Gender | | | | | |
| Permanent Address | | | | | |
| Temporary Address, if any | | | | | |
| Mobile No. | | | | | |
| e-mail ID | | | | | |
| Academic Qualification | | | | | |
| Professional Qualification | | | | | |
| Name of Department from there Retired | | | | | |
| Date of Retirement | | | | | |
| Post & Grade with pay scale at the time of Retirement | | | | | |
| Details of Pending Court/Vigilance cases, if any | | | | | |
| Work Experience Please enclose separate sheet, if required. | | | | | |
| Organization/ Department | Designation | Period | | Total Experience | Nature of Work |
| | | From | To | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Date:

(Signature)

The above information given by me is true & correct to the best of my knowledge. In case any information is found false or incorrect, my candidature for engagement of consultant in AAI on contract basis may be treated as cancelled.

(Signature of Candidate)